



BANKURA ZILLA SARADAMANI MAHILA MAHAVIDYAPITH

Nutanchati, Opposite Axis Bank, Bankura,
West Bengal, Pin-722101

ACADEMIC AUDIT REPORT For the Academic year 2018 - 2019

| Academic Audit of Department : Music | | | | | |
|---|---|---|-------|----------|----------------------|
| Period of Audit: 2018-2019 | | | | | |
| I - COLLEGE PROFILE (To be filled in by the IQAC Co-ordinator) | | | | | |
| 1 | Name of the Department, Website, email and Ph. No. | Department: Music, E-mail id: sarada_6@yahoo.co.in ; Ph. No.: 03242-251194 | | | |
| 2 | Name of the HOD, email & Mob. No. | Prof. Amrita Majumdar ,E-mail: majumdar.amrita84@gmail.com ; Mobile No: 8637381492 | | | |
| 3 | Name of the IQAC Coordinator, email & Mob. No. | Dr.Nityananda Patra, nityananda.patra1967@gmail.com Mobile No.: 9474144885 | | | |
| 4 | Year of Establishment/ Year of Affiliation | 1973/1975 | | | |
| 5 | NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations) | Grade A (3.04) Cycle 2 2015 | | | |
| 6 | UGC Recognition (2F & 12 B) | YES | | | |
| 7 | Departmental Working Hours (if shift system mention details of both shifts & give reasons for shift system) | 10.10 a.m-5.00 p.m (Monday to Saturday) | | | |
| 8 | No. of Posts Sanctioned: | | | Teaching | Non Teaching |
| | Teaching - | | | 1 | |
| | Non Teaching- | | | | |
| | Supportive Staff - | | | 1 | - |
| | Other if any - | | | - | - |
| | | | | 3 | - |
| 9 | Course wise & Year wise Students strength particulars | No of Students | Sem-I | Sem-II | 3 rd Year |
| | | | 18-19 | 18-19 | 18-19 |
| | | Honours | 16 | 19 | 18 |
| | | General | 00 | 00 | 00 |
| | | PG | 09 | 00 | 00 |



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| II - CURRICULAR ASPECTS | | Statement | Impression/Recommendation/ Remark by Academic Advisors | Status | Grade |
|--------------------------------|---|---|---|---------------|--------------|
| 1 | Departmental Annual Curricular Plans | Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner. PO, CO & PSO is also formulated. Prayer for PG Course with regular mode under the University of Bankura. | Practical experience on theoretical knowledge be given importance through the introduction of Internship, if possible. | Good | A |
| 2 | Departmental Activities and Records of students' and Teachers' participation for the Academic Year 2018 to 2019 | Every activity like Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees related to Parent-Student-Teacher and the resolutions thereof is well documented by the department. | Database on the pass out students for making alumni association more dynamic and productive be made an integral part of the departmental activities every year. | Good | A |
| 3 | Add-on Courses completed during Academic Year 2018 to 2019 | NIL | At least introduction of some vocational training courses be made compulsory every year to impart practical knowledge. | Poor | C |
| 4 | Plan for introduction of new Add-on Courses in Academic Year 2018 to 2019 | NIL | At least introduction of some vocational training courses be made compulsory every year to impart practical knowledge. | Poor | C |



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| | | | | | |
|---|---|--|---|------|---|
| 5 | Coverage of Syllabus (Average Percentage) | More than 90% syllabus is covered for all courses of UG program. Records are kept in the individual Teacher's Diary. | 100% coverage of the syllabus should be made mandatory because it will help the advanced students immensely | Good | A |
| 6 | Maintenance of Student Attendance Registers | Day to day attendance is recorded in the Student Attendance Registers. | Poor attendance (i.e. less than 50%) of the students be compulsorily intimated to the parents. | Good | A |
| 7 | Feedback forms on Curriculum from students | Feedback is taken and analyzed. Attempts are being made to submit the Feedback online by the students from the current session. Suggestions and Proposals from students have been carefully analyzed. Some of the demands have been fulfilled by the department in the interest of the students. | Online feedback procedure is well mentioned | Good | A |

** Grade A (Good) / B (Satisfactory) / C (Poor)

| III - TEACHING, LEARNING & EVALUATION | | Statement | Impression/Recommendation/Remark by Academic Advisors | Status | Grade |
|--|--|--|--|---------------|--------------|
| 1 | Teaching Diaries & Plans in the Prescribed Formats | The teaching diaries and plans are maintained by all the teachers of the department and those are verified and signed by the Principal. | Well maintained. | Good | A |
| 2 | Co-Curricular Activities (Departmental Level) | Students of each year/ semester organized Teachers' Day celebration program every year in the department. They used to demonstrate Rabindra Sangeet and classical based songs conducted by the Department. | Arrangement of Exhibition at least once a year is recommended. | Good | A |



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| | | | | | |
|---|--|--|---|------|---|
| 3 | Degrees offered | UG and PG programs run by the department. | Job-oriented programmes be introduced, if possible. | Good | A |
| 4 | Conduct of Internal Examinations-continuous assessment & Mid-Term Test | Continuous assessment is carried out by the department in the form of Class Test, Mid-term test, Concept Test, Surprise Test, Practical Test and Internal Assessment. | Well maintained and documented. | Good | A |
| 5 | Remedial Classes | Remedial classes are conducted for each semester as and when required subject to the availability of time and convenience of student and teachers. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-assessment and better understanding of the subject. | Assessed answer scripts reflecting the academic improvement of the students be given to the students to show their parents. | Good | A |
| 6 | Record of Mentoring of students by teachers | Record of mentoring of students by teachers is maintained by the department. However, mentoring is also provided outside the class. | Performances of the students in all respects be intimated to the parents periodically, if possible. | Good | A |
| 7 | Result Analysis for the years 2018 & 2019 | Result analysis is done according to result sheet provided by the University (Annexure-III). After critical analysis of the results, the students are advised about how to improve both the theoretical and practical marks. | Final result sheet should be well-circulated through college prospectus, website etc. | Good | A |

** Grade A (Good) / B (Satisfactory) / C(Poor)



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| IV - RESEARCH AND CONSULTANCY | | Statement | Impression/Recommendation/Remark by Academic Advisors | Status | Grade |
|--------------------------------------|--|---|---|---------------|--------------|
| 1 | No. of Research Guides in the Department | Nil | Departmental teachers be encouraged to complete their Ph.D. | Poor | C |
| 2 | No. of Faculty registered for Ph. D (attach details) | One permanent faculty and one PTT faculty pursuing Ph.D. Annexure-V | Departmental teachers be encouraged to complete their Ph.D. | Poor | C |
| 3 | Number of Major/Minor/Other Research Projects (attach details) | Major: Nil | Other funding agencies may be explored. | Poor | C |
| | | Minor: Nil | | | |
| | | Others: Nil | | | |
| 4 | Number of Research Papers Published in Academic year (Internationals/Nationals Journals) (attach details) | Nil | Inadequate. | Satisfactory | B |
| | | Nil | | | |
| 5 | Number of Papers Presented in Academic year 2018 to 2019 (International/National/State Level Conference) (attach details) | International: Nil | Inadequate. | Satisfactory | B |
| | | National : Nil | | | |
| | | State Level Conference: 1 (Annexure-IV) | | | |
| 6 | Number of Books Published in Academic year 2018 to 2019 (Single Author/Co Author) (attach details) | As a Single Author – Nil | Inadequate. | Satisfactory | B |
| | | As a Co-Author -1 | | | |
| 7 | Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) | Nil | Efforts to be made to conduct National/International Seminars | Satisfactory | B |
| 8 | Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University) | 06 | Arrangement of Exhibition at least once a year is recommended. | Satisfactory | B |
| 9 | Record of Consultancy in Academic year 2018 to 2019 (attach details) | Nil | Initiative should be taken by the college to invite various companies for placement, if possible. | Poor | C |
| 10 | Record of MOUs in Academic year 2018 to 2019 (attach details) | Initiatives are being taken by the Department to sign MOUs with adjacent institutions of Bankura University for Faculty exchange, Collaborative Seminars. | Initiative should be taken by the college, if possible. | Poor | C |



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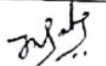
| V - EXTENSION ACTIVITIES | | Statement | Impression/Recommendation/Remark by Academic Advisors | Status | Grade |
|---------------------------------|--|---|--|---------------|--------------|
| 1 | Record of Subject/Department Related Extension Activities (attach details) | Annexure-VI | Adequate | Good | A |
| 2 | Field Visit (attach records) | NIL | Initiative may be taken by the Department. | Poor | C |
| 3 | Industry Visit (attach records) | NIL | Adequate | Good | A |
| 4 | Any Other Club (attach records) | NIL | Initiative may be taken by the Department. | Poor | C |
| 5 | Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records) | Participation in the NSS special camp organized at the adopted villages, lecture delivered at the NSS camp. | Adequate | Good | A |

** Grade A (Good) / B (Satisfactory) / C (Poor)

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Recommendation/Suggestions by Academic Advisors

| | | | |
|--|----------------|--|---|
| Suggestions for improvement/progress of the department | Sheet attached | | |
| Declaration by the Department | | Signatures of Academic Advisor with designation | Seal |
| | 1 |  (Inspector of Colleges) | Inspector of Colleges (Addl. Charge) Bankura University |
| | 2 | | |
| | 3 | | |
| Signature of the HOD with date | | | |
| Signature of the Principal with date | | | |

Declaration by the Principal

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date:



Signature of Principal
Principal
Bankura Zilla Saradhamani
Mahila Mahavidyalaya

Annexure-III
Result Analysis

Semester-I 2018-19

| Year | Students Appeared | Students Passed | Division/Class | |
|---------|-------------------|-----------------|-----------------------|--|
| 2018-19 | | | 1 st Class | |
| | | | 2 nd Class | |

In the academic year 2018-19 we had total 16 number of students in B.A(music) semester I. Out of them 62.50% appeared for the semester end examination. As per the result sheet, 30% of the total appeared students obtained CGPA in between 6.01 -7.00, 60% obtained CGPA in between 7.01 - 8.00, 10% obtained CGPA in between 8.01 - 9.00.

Semester-II

In the academic year 2018-19 we had total 12 number of students in B.A(music) semester II. Out of them 75% appeared for the semester end examination. As per the result sheet, 11.11% of the total appeared students obtained CGPA in between 4.01- 5.00, 11.11% obtained CGPA in between 5.01- 6.00, 11.11% obtained CGPA in between 6.01- 7.00, 11.11% obtained CGPA in between 7.01- 8.00, 11.11% obtained CGPA in between 8.01- 9.00.

33.33% obtained CGPA in between 7.01- 8.00, 22.22% obtained CGPA in between 8.01 -9.00, 11.11% obtained CGPA in between 9.01-10.00

Annexure-IV

Number of Papers Presented in Academic year 2018 to 2019

Prof. Amrita Majumdar

- Presented a Paper on “Bongodesher Dhrupdiya Dhonge Rabindragan” in the One Day State Level Seminar on Bishnupur Gharana in the Tradition of Hindusthani Classical Music: Variety , Impact and Reflection organised by the Music Department Ramananda College, Bishnupur in association with Sub Divisional Information and Cultural Office, Bishnupur on 19th March 2019.

Number of Books Published in Academic year 2018 to 2019

Annexure-V

Prof. Amrita Majumdar

- “Baul Gan : Aitihya O Parampara”(PP – 52-56), Aitihya O Samskrity, ISBN: 879-93-86508-80-5, October, 2018.